

GUIDELINES FOR SENDING ORIGINALS (BOOK)

- Original texts in Spanish that have not been published in academic journals or been previously presented at conferences will be accepted.
- To assess publication of texts, criteria regarding interest, originality and the scientific scope of the subject matter, as well as the quality of the writing, will be taken into account.
- Texts should be sent in Word for PC format, to the following address: comunicaciones.sep2019@ehu.eus. Deadline for sending texts: 1 July 2019.
- Maximum length, including figures (tables, graphs, etc.), notes, bibliographical references, etc. is 6,500 words.
- Texts are to be presented in Times New Roman 11 font, with single interline spacing, justified, without tabs and with a carriage return between paragraphs. The page should have margins of two centimetres all around the text.
- The text should state, at the beginning, a main title and details of all authors in order of precedence (full name and surname/s and affiliation –professional category and university or, if applicable, place of work–).
- It is recommended that texts have the following structure: I. Introduction; II. State of the matter and/or interest of the topic; III. Theoretical framework; IV. Methodology/Methodological design; V. Analysis and results; VI. Conclusions; References; Notes; Acknowledgements.
- In terms of notes, endnotes should be used, and only in exceptional cases.
- Tables, images and graphs are to be indicated as FIGURE and should be presented incorporated into the text in Word in order of appearance, numbered in Arabic numerals and subtitled with a description of the content. The source should be written under the figure. It is recommended that they be presented in JPEG format, with a quality of no less than 300 ppi and in black and white.
- References should be placed at the end of the text and written using APA style.
 Rules for references:
 - *Journal article*
 Valero, J.M., and Carvajal, M. (2017). Organización de equipos multidisciplinares: el periodismo de datos en El País. *Textual & Visual Media*, 10, 247-262.
 - *Full book (manuals, research monographs, conference proceedings, etc.)*
 - Castells, M. (2001). *The Internet Galaxy*. Oxford: Oxford University Press.

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- González-Esteban, J.L., and García-Avilés, J.A. (Coords.). *Mediamorfosis. Radiografía de la innovación en periodismo*. Madrid: SEP.
- *Book chapter*
García-Avilés, J. A., and Arias Robles, F. (2016). Análisis de innovaciones en el sector audiovisual: los casos de la productora 93metros y el Lab de RTVE, pp. 195-2018. In J.M. Rodríguez (Ed.). *Retroperiodismo, o el retorno a los principios de la profesión periodística*. Madrid: SEP.

In all of these cases, when dealing with online resources, the page details are to be replaced with the URL, and the date of access is to be given between square brackets [Accessed: 20/05/2018].